

# BLAIRSTOWN BD OF ED-04100400 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	BLAIRSTOWN BD OF ED-04100400	126	12/22/2025	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Katie Hunter 12/12/2025 10:00 AM CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Ketch 12/05/2025 09:03 AM Students were removed from the DC list as they moved out of district as 8/28/25.				
	Corrective Action Plan: Rejected by Katie Hunter 12/05/2025 08:23 AM <b>Incomplete due to: The SFA must indicate the date of correction for all application errors. Do not identify the students' names.</b>				
	Corrective Action Plan: Submitted by Patrick Ketch 12/03/2025 10:02 AM Coomson students were removed from the DC list as they moved out of district.				
	Flagged by Katie Hunter 11/21/2025 12:44 PM				
	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.				

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	BLAIRSTOWN BD OF ED-04100400	138	12/22/2025	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Katie Hunter 12/12/2025 10:00 AM CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Ketch 12/05/2025 09:02 AM Student was removed from the DC list on 11/13/25.				
	Corrective Action Plan: Rejected by Katie Hunter 12/05/2025 08:24 AM <b>Incomplete due to: Do not identify the students' names.</b>				
	Corrective Action Plan: Submitted by Patrick Ketch 12/03/2025 10:03 AM Student (Baker) was removed from the DC list on 11/13/25.				
	Flagged by Katie Hunter 11/21/2025 12:45 PM				
	The SFA must update the benefit issuance document(s) when there are changes in eligibility as a result of verification, resubmitted applications, new students, transferred or <b>withdrawn</b> students. Errors were recorded on the Eligibility Certification and Benefit Issuance Error Worksheet (SFA-1). Correct the errors indicated and record the date of correction on the SFA-1. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	BLAIRSTOWN BD OF ED-04100400	209	12/22/2025	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Katie Hunter 12/05/2025 08:22 AM CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Ketch 12/03/2025 10:04 AM On 11/13/25 case number was obtained and new household notification letter was mailed and student data base was updated.				
	Flagged by Katie Hunter 11/21/2025 12:45 PM				
	Applications selected for verification must be chosen randomly from error prone applications. If there are not enough error prone applications to meet the required sample size, the SFA must randomly select additional approved applications to meet the required number. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	BLAIRSTOWN BD OF ED-04100400	215	12/22/2025	CAP Accepted

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<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Katie Hunter 12/05/2025 08:22 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Ketch 12/03/2025 10:06 AM				
	Form 255 was sent to the household and student status changed from reduced to paid on 11/14/25.				
	Flagged by Katie Hunter 11/21/2025 12:45 PM				
	The SFA must complete the Verification Process which includes sending the "Verification Results Letter" (Form 244) by the November 15th deadline. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged